

## GFOI Forum and SDCG-9 Logistics

### Staying in Frascati

You can contact ESRIN Travel office for booking hotels in Frascati at the ESA rate and as well to arrange taxi transport from the airport to the Frascati area (12.20 € handling fee per item).

**Esrintravel.Office@esa.int**

For staying in Frascati, hotels with specific ESA rates incl. local tax are:

Hotel Flora	(single room 100 € + 10€ breakfast)
Hotel Colonna	(single room 80 € + 5 € breakfast)
Villa Mercede	(single room 85 € + 9 € breakfast)
Hotel Antica Colonna	(single room 80 € incl. breakfast)
Hotel Cacciani	(single room 74 € incl. breakfast)

For hotel reservation you have to provide your **credit card details** to secure the booking, but the payment will be done directly in the hotel. If you want a pick up at the airport please provide as well your flight number, date and hour of arrival. Taxi cost from FCO airport to Frascati area is 72 €.

A bus transfer from Frascati to ESRIN is arranged from Piazza di Roma (bus has an ESA logo behind windscreen) on

Monday at 8:15 (due to registration)  
Tuesday until Friday at 8:30

Return bus from ESRIN to Frascati depends on the daily programme. Please note that some hotels (e.g. Flora and Villa Mercede) offer a shuttle bus transfer to ESRIN.

### Staying in Rome

If you want to stay in Rome, you can take the Leonardo train from FCO airport "Fiumicino Aeroporto" to Roma Termini every half hour (x:23 and x:53) for 14 €. (see also [www.trenitalia.it](http://www.trenitalia.it)). Taxis have a fixed rate of 48 € from FCO to the city of Rome.

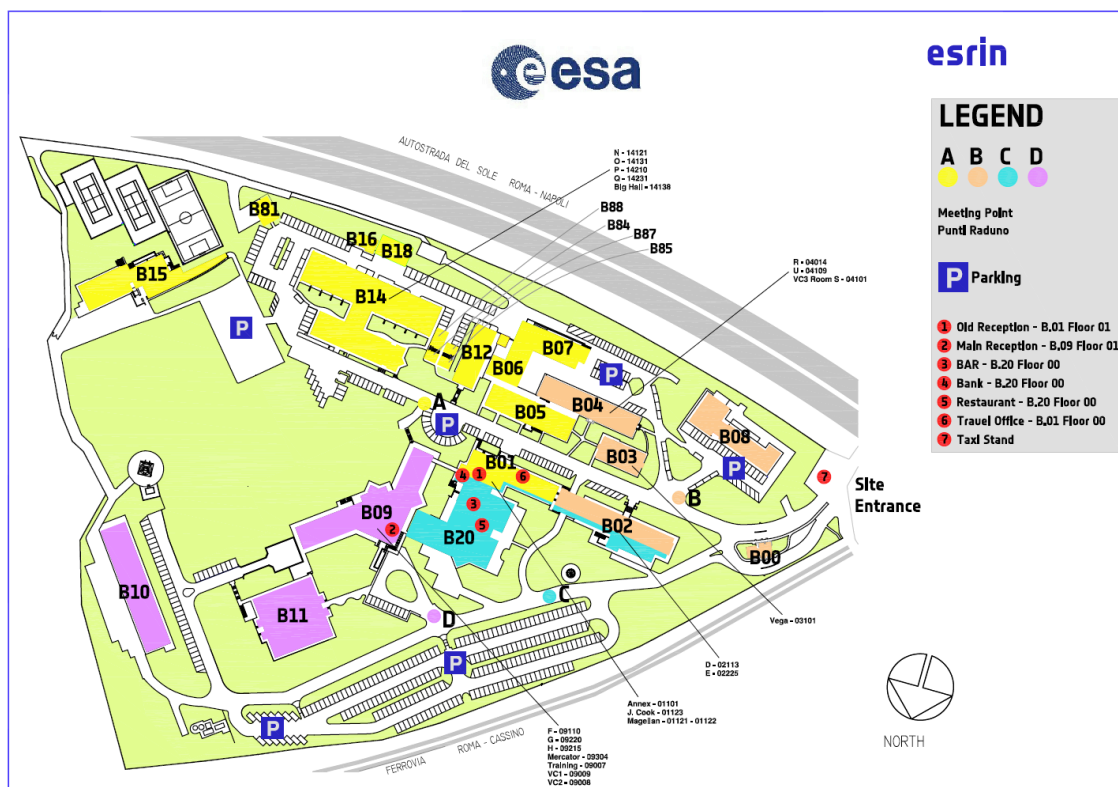
ESRIN is easy to reach by train from Roma Termini to **Tor Vergata** (200 m to ESRIN). Tickets are sold at vending machines for 1.50 €.

8:00 - 8:15	platform "binario" 18 destination Cassino
8:07 - 8:25	platform "binario" 22 destination Frosinone
8:35 - 8:53	platform "binario" 22 destination Cassino
9:14 - 9:32	platform "binario" 22 destination Frosinone

Please check the announcement tables, as the platform ("binario") indication is only tentative and might change. The direction is Cassino or Frosinone, but be careful there are more trains with this destination which will not stop at Tor Vergata!!!! (see also [www.trenitalia.it](http://www.trenitalia.it)).

## Access to ESRIN

For access to ESRIN you will be required to bring your passport and make reference to the GFOI/SDCG-9 meeting at the gate. Take into account that your luggage will be checked. The meeting will take place in the Magellan Room in building B01 (see map below) straight ahead after the gate until the old reception on the left hand side.



For further information on how to access ESRIN, please see [http://www.esa.int/About\\_Us/ESRIN/Getting\\_to\\_ESRIN](http://www.esa.int/About_Us/ESRIN/Getting_to_ESRIN)  
 - here you can find more details on how to get to ESRIN by car, train or taxi.