39th CEOS WGCV Plenary

Hosted by DLR

DLR Representative's Office in Berlin

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Open Action Items from Recent Meetings

Version 1.0

Wednesday, May 6th 2015

Agenda Topic "Open WGCV Action Items" (all)

WGCV38 Action Items	Assigned to:	Due Date	Status WGCV #39
CEOS Update (Day2 – Wed Oct 1, 2014)			
WGCV-38-0: WGCV Chair and Technical Secretariat to review the spreadsheet to be provided by the CEO of the CEOS 2014-16 Work Plan deliverables related to WGCV with as much detail as possible to provide a good understanding of progress of the deliverable.	S.Srivastava, E.Arsenault	Oct 22, 2014	To be **CLOSED -** Completed on Oct. 21st.
GSICS Activities, Internal Discussions (Day 2 – Wed Oct 1)			
Calibration Terminology: **WGCV-38-1:** N. Fox to provide a copy of the NIST document on calibration terminology to WGCV subgroup chairs.	N. Fox	Oct 10, 2014	**Closed during WGCV-39**
WGCV-38-2: Each WGCV subgroup to review NIST calibration terminology document to determine adequacy in relation to their activities- 1st draft review shall be provided by WGCV-39.	Subgroup Chairs	WGCV-39	**Update due date to WGCV 40**
Best practices: **WGCV-38-3:** MWSG Chair to have a communication with GSICS on how WGCV can offer support on best practices.	X. Dong	WGCV-39	**Closed**, see sub-group report on WGCV 39
WGCV-37-7 a (updated at WGCV-38) WGCV Secretariat to send out the list of potential GSICS-WGCV Cooperation items outlined by GSICS to each subgroup chair.	E. Arsenault	Oct 3rd, 2014	**Closed** -Completed on Oct. 3rd, 2014
WGCV-37-7 b (updated at WGCV-38) WGCV Subgroup Chairs to identify and prioritize specific activity areas for interaction with GSICS.	Subgroup Chairs	Oct 31st, 2014	**Closed** with AIs WGCV 39-08/09 as follow-up from sub-group reports and GSICS presentation on WGCV 39

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Internal Discussions (Day 2 – Wed Oct 1, 2014) *Discussion on defining available WGCV subgroup resources and identifying activities that can be transformed into deliverables at the working group level.*			
WGCV-38-4: Each subgroup to identify the active members of their subgroups (with their affiliation).	Subgroup Chairs	WGCV-39	4 sub-group provided, 2 will send out until end of May 2015
WGCV-38-5: Each subgroup to identify a list of small project activities as a starting point for deliverables.	Subgroup Chairs	WGCV-39	**Closed** (see sub-group reports)

CEOS Cal/Val Portal Discussion (Day 2 – Wed Oct 1)			
WGCV-38-6: TMSG Chair to provide definition/information of his sub-group to B. Bojkov and A. Burini for hosting on cal/val portal.	J.P. Muller	WGCV-39	Open (see webpage discussion during plenary 39) See also WGCV-39-23
WGCV-38-7: MWSG Chair to provide definition/information of his sub-group to B. Bojkov and A. Burini for hosting on cal/val portal	X. Dong	WGCV-39	Open (see 38-6)
WGCV-38-8a: LPV Chair to formulate a recommendation to WGCV to add functionality to current OLIVE tool on cal/val portal.	G. Schaepman	Oct 31st, 2014	Open (Mid June 2015)
WGCV-38-8b: B. Bojkov to second the recommendation of LPV on adding functionality to OLIVE and will request support from the WGCV	B. Bojkov	Nov 15, 2014	Open (Mid June 2015)
WGCV-38-8c: WGCV Chair to write support letter to ESA for enhanced functionality of OLIVE tool.	A. von Bargen	Dec 15, 2014	Open (all three until Mid June 2015)
WGCV-38-9: B. Bojkov to formulate an approach for sub-setting via cal/val portal by SIT-30 for recommendation to CEOS.	B. Bojkov	SIT-30 (Mar 29, 2015)	Open

Cross-Cutting: Cloud Masking and DEMS (Day 3 – Thu Oct 2)			
WGCV-38-10a: B.Bojkov to poll (via doodle poll) availability of participants for a 2-3 day workshop in Feb/March 2015 to brainstorm on cloud masking and DEM issues.	B. Bojkov	Nov 15, 2014	**Closed**

WGCV-38-10b: B. Bojkov to prepare and send a list of topics/questions for discussion on cloud masking to WGCV in preparation for future workshop.	B. Bojkov	Nov 15, 2014	**Closed**
WGCV-38-10c: G. Stensaas to send a list of topics/questions for discussion on DEMs to WGCV in preparation for future workshop.	G. Stensaas	Nov 15, 2014	**Closed**
WGCV-38-10d: B. Bojkov to organize a 2-3 day workshop in Feb/March 2015 to brainstorm on cloud masking issues, in conjunction with G. Stensaas on DEMs, and to report outcomes at WGCV-39.	B. Bojkov and G.Stensaas	WGCV-39	**Closed**

Review of Recommendations from WGCV-37 (Day 3 – Thu Oct 2)			
Recommendation 1: "WGCV should investigate use of a *compatible* rating system (i.e maturity matrix) across all subgroups for reporting on its cal/val methods and processes.			
WGCV-38-11: Subgroups to review LPV rating system as a starting point and evaluate its compatibility for use by their subgroup.	Subgroup Chairs	1 month prior to WGCV-39 (April 1st,2015)	**Closed with Action items WGCV-39-21/22** (see agenda WGCV 39)
Recommendation 2 and 3 from SAR subgroup:			
WGCV-38-12: WGCV Chair to seek clarification with SAR Chair on recommendation 2 (SAR 2013-1) and recommendation 3 (SAR 2013-2).	S. Srivastava	Oct 17, 2014	Open (to be clarified with S. Srivastava CSA)
Recommendation 5 from TMSG subgroup:			
EO data to establish Global test sites for assessing the accuracy and reliability of retrieving continental-shelf bathymetry **WGCV-38-13:** TMSG Chair to consult with NOAA and DLR on drafting the proposal of this activity, following guidelines of the 'CEOS New Initiatives Process Paper'**.**	J.P. Muller	WGCV-39	**Closed (No drafting of proposal)**
ISRSE36 WGCV session (Day 3 – Thu Oct 2)			
WGCV-38-14: A. von Bargen to send an e-mail, to authors identified to present at ISRSE36 WGCV session, with information regarding abstracts to be prepared.	A. von Bargen	Oct. 8, 2014	**Closed**
Workshop on Pre-flight and Onboard Calibration Discussion (Day 3 – Thu Oct 2)			

WGCV-38-15: N. Fox to initiate an open telecon with key players for the planning of a workshop on pre-flight and onboard calibration of optical sensors by Q4 2015 or Q1 2016.	N. Fox	Nov 30, 2014	**Closed**

WGCV37 Action Items	Assigned to:	Due Date	Status
WGCV-37-1: Greg Stensaas (USGS) to poll (via doodle poll) WGCV Chair, Vice-Chair and Subgroup Chairs to determine optimal dates for WGCV-38 plenary meeting in USA, and confirm plenary dates by March 1st, 2014.	Greg Stensaas (USGS)	March 1st, 2014	**Closed**
WGCV-37-2: IVOS Chair to setup a doodle poll regarding availability of participants for a follow-up telecon to the October 2013 WebEX session with user community on the development of best practices for use of External Solar Irradiance Spectrum.	IVOS chair (N.Fox)	March 1st, 2014 **New due date (WGCV 38) is Dec 31,2014** *New due date (WGCV 39) is End of November 2015 (IVOS 27)*	**Revisit of Action Item during coming IVOS sub-group meeting 27** **Task team set-up during IVOS 27** **Left Open (End-of November 2015** **Left Open** (2014-10-02-WGCV38)
WGCV-37-3: WGCV to follow-up with GSICS (Tim Hewison) to learn from their experience with implementing maturity matrix type systems within their activities.	Greg Stensaas (USGS)	WGCV-38	**Closed.** See GSICS presentation at WGCV-38 by Manik Bali.
WGCV-37-4: All subgroups to formulate/identify 1 specific topic/example to implement in QA4EO for the next WGCV plenary. *Voluntary action: for agencies to inventory activities where QA4EO principles are or could be applied.*	Subgroup Chairs	WGCV-38	**Closed.** On-going work. Subgroups should consider including in their reports to WGCV.
WGCV-37-5: Subgroup Chairs to identify areas where WGCV can contribute to cal/val activities of Virtual Constellations, and other WGs.	Subgroup Chairs	~~WGCV-38~~ Updated. Now due Friday Aug 29 in preparation for SIT VC day.	**Closed.**
WGCV-37-6: WGCV to review the CEOS Carbon Task Force Report and have a telecon meeting by mid-March 2014 to discuss a strategy to respond to action items outlined in the report, in preparation for the SIT-29 meeting.	WGCV Chair, Vice-Chair and Subgroup Chairs	March 14, 2014	**Closed.** Telecon was done and a strategy was agreed.

WGCV-37-7: WGCV subgroup Chairs to identify and prioritize specific activity areas for interaction with GSICS. ** **updated at WGCV-38 to*: **WGCV-37-7a:** WGCV Secretariat to send out the list of potential GSICS-WGCV Cooperation items outlined by GSICS to each subgroup chair (by October 3rd). **WGCV-37-7b:** WGCV subgroup Chairs to identify and prioritize specific activity areas for interaction with GSICS (by October 31st).	WGCV Subgroup Chairs	WGCV-38	**Closed with new action items WGCV-39-09 and WGCV-10** **Left Open** (2014-10-02-WGCV38)
WGCV-37-8 : WGCV Chair, Vice-Chair, and Subgroup Chairs to have a discussion on how to coordinate the WGCV participation in GSICS meetings.	WGCV Chair, Vice-Chair, and Subgroup Chairs	WGCV-38	**Closed.** Coordination is occurring.
WGCV-37-9: WGCV Chair to send CEOS 3-year work plan draft to subgroup chairs, for them to review and return their comments by March 10 for discussion at WGCV telecon to be held mid to late March, 2014	WGCV Chair	March 10, 2014	**Closed.** WGCV input to CEOS 3-year work plan was discussed at the telecon and then provided to CEO. CEO and SEO felt the number of tasks was very large. On the instructions of SIT-29, WGCV task list was condensed by merging and keeping it at high level.
WGCV-37-10: MWSG Chair (X. Dong) to request NRSCC to confirm that he may act as a NRSCC WGCV member.	MWSG Chair	WGCV-38	**Closed.** Approval received from NRSCC on Sep 22, 2014.
WGCV-37-11: Implement edits recommended by WGCV plenary to the membership list and publish revised list to WGCV web site.	WGCV Secretariat	June 30	**Closed.** Membership list updated by Secretariat and published to CEOS WGCV website.
WGCV-37-12: Implement edits to WGCV Work Plan (2011-2016) that were presented and agreed upon at WGCV-37 and publish as version 5.5. to WGCV website. Note: Section 4.5 'Participating Delegations' – leave out following text "including agencies nominating vice-chair candidates"	WGCV Secretariat	June 30	**Closed.** Work Plan updated by Secretariat and published to CEOS WGCV website.
WGCV-37-13: A. Burini will implement a connection between CWIC and CEOS cal\val data portal (OpenSearch format).	A. Burini	WGCV-38	**Closed**: There is currently data exchange because no data available from Cal/Val portal for an exchange via CWIC **Left Open** (2014-10-02-WGCV38)

WGCV36 Action Items	Assigned to:	Due Date	Status
WGCV-36-6: WGCV Vice-Chair to develop reporting templates for agency and subgroup reports to be presented at WGCV-37 for discussion. A. von Bargen to distribute sample templates to Subgroup Chairs and Agencies by WGCV-37 for review. Objective is to receive comments on the template and have some agencies and subgroups test it for the next plenary) (Left Open -2014-10-02-WGCV38)	WGCV Vice-chair	WGCV 37	**Closed with WGCV 39** (templates sent out by A. von Bargen in advance to WGCV-39; templates had been used) **Left Open** (2014-10-02-WGCV38) **Left Open** (2014-02-20-WGCV37)
WGCV-36-9: WG on Climate is searching for support in assessment of the FCDR and ECVs. WGCV is willing to support the assessment based on their ToR and expertise. Two clarifications have to be carried out in cooperation with WGCV and SIT/plenary: (1) In principle, WGCV should be the only responsible body (or body first to be asked) in CEOS for CAL/VAL related issues of satellite products, i.e. sensor calibration and higher level (e.g. 2/3) product validations; (2) If for higher level product (2/3) evaluation/assessment/validation will be carried out by other (CEOS or others) bodies, this should be first coordinated with WGCV to allow cooperation.	WGCV Chair and Vice-Chair	WGCV 37	**Closed due to presentation at SIT WS and discussion with other WG lead (SIT WS 2014 & plenary 2014)** **Left Open** (2014-10-02-WGCV38) **Left Open** (2014-02-20-WGCV37) WGCV Vice-Chair, as PoC to WG Climate, will discuss at upcoming telecon/meeting

Summary

1. Action items from CEOS-WGCV plenary 36 all closed

2. Action items from CEOS-WGCV plenary 37 all closed except WGCV-37-02 with deadline extended to CEOS-WGCV IVOS sub-group meeting 27 in November 2015

3. Action items from CEOS-WGCV plenary 38

   a. Open WGCV-38-02, WGCV-38-04, WGCV-38-06, WGCV-38-07, WGCV-38-08, WGCV-38-09, and WGCV-38-12

   b. All others closed