**Minutes V1.0**

**229th CEOS SECRETARIAT MEETING**

Wednesday 18th October 2017  
09:00 – 10:00, Room: Salon B/C  
Rapid City, South Dakota, USA

Chaired by USGS

**Participants**

**CEO:** Jonathon Ross

**CSIRO:** Alex Held, Flora Kerblat

**Incoming CEO:** Steven Hosford

**COM:** Astrid Koch,Mauro Facchini, Michael Berger, Mark Dowell

**ESA/SIT Chair Team:** Stephen Briggs, Ivan Petiteville, Simonetta Cheli

**EUMETSAT:** Paul Counet, Robert Husband

**GEO Secretariat:** Barbara Ryan, Akiko Noda

**JAXA:** Osamu Ochiai, Koji Akiyama

**NASA:** Mike Freilich, Christine Bognar

**NOAA/SIT Vice-Chair Team:** Steve Volz, Kerry Sawyer, Chuck Wooldridge

**SEO:** Brian Killough

**USGS:** Frank Kelly, Steve Labahn, Jenn Lacey, Eric Wood, Matthew Steventon, Stephen Ward

**WGCapD:** Senthil Kumar

**WGClimate:** Pascal Lecomte, Joerg Schulz

**WGCV:**  Kurt Thome

**WGDisasters:** Stéphane Chalifoux

**WGISS:** Andrew Mitchell, Mirko Albani

1. **Welcome and Introductions**

Frank Kelly (USGS, CEOS Chair) welcomed everyone to CEOS SEC-229.

1. **Review of Agenda**

Frank Kelly (USGS, CEOS Chair) reviewed the agenda and asked for feedback on the agenda/additional agenda items.

1. **Review of Actions Related to Plenary**

***228-10:*** *CEOS Chair Team to follow up all agencies with nominations marked as TBC in the ‘Open CEOS Leadership Positions’ table ahead of Plenary, with the goal of confirming or removing these nominations before the meeting.*

Steve reported that this action is now complete. The TBCs in the table have all been resolved and official announcements are forthcoming.

***30-10:*** *CEOS Agencies to provide updates at the 31st CEOS Plenary on opportunities taken forward from the Non‐meteorological Applications for Next Generation Geostationary Satellites Study.*

***30-11:*** *EUMETSAT to provide the final Non‐meteorological Applications for Next Generation Geostationary Satellites Study to CGMS and provide any feedback from CGMS Agencies via the CEOS Secretariat and an update at the 31st CEOS Plenary.*

We need to identify an appropriate point in the Plenary agenda for an update on 30-10 and 30-11. Jono suggested covering these under the action review item, however there is not a lot of time allocated. 30-10 can likely be accommodated, but 30-11 might stretch the time allocated. Jono asked agencies to identify whether they will have interventions. NOAA and CSIRO indicated that they have inputs. Given that few interventions are expected, it was agreed that both of these actions can be covered under the action review.

***30-12:*** *Given the risk to the current and future passive microwave constellation for sea surface temperature and the need for a redundant 7 GHz capability, CEOS to encourage its Agencies to ensure the continuity of existing capabilities and to coordinate efforts to ensure  
continuity and redundancy of these measurements in the future. The CEOS Sea Surface Temperature Virtual Constellation (SST-VC) to report a status update via the SIT Chair at the 31st CEOS Plenary.*

This action will be covered by Jean-Louis Fellous under item 10.4.

1. **Walkthrough of the 31st CEOS Plenary Agenda**

Steve Labahn outlined the flow and timing for the agenda.

Mark Dowell noted that he will be presenting item 3.2 (AC-VC Greenhouse Gas Constellation) with David Crisp supporting on GoToMeeting.

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| **229-01** | Jono to speak with agency report presenters whose PPT decks look too long to ensure they keep to time and ask them to highlight only key facts. | **ASAP** |

Barbara will have to depart later today, and will present tomorrow’s GEO updates remotely. If she is unavailable, someone else will cover (perhaps Stephen Briggs or Osamu Ochiai).

Mark confirmed that the EC plans to issue a letter to all CEOS agencies to confirm the CEOS Chair agency for 2020 (anticipated to be ISRO based on discussions). Mike noted the VAST/ISRO planning has been discussed at length. Mike suggested that we take as given that ISRO will chair in 2020. Steve Volz cautioned against creating a ‘forward-log’ of CEOS Chairs lined up. Stephen Ward noted that in the past we have encouraged CEOS Chairs to aid in identifying the next chair from the region (to meet the nominal rotation of Americas, Europe/Africa, and Asia/Australasia) – this has worked well in the past, but has been somewhat derailed by recent back-to-back CEOS Chairs from the same region. In conclusion, the SEC agreed to Vietnam (VAST) for 2019, India (ISRO) for 2020, and the EC will pursue filling the 2021 CEOS Chair within the Europe/Africa region, including verbal interest already received from the UKSA.

1. **Upcoming Meetings and Events Calendar**

Jono referred SEC to the online calendar of events. He noted GEO-XIV Plenary and recalled the recent call for interventions and questions for the four panel sessions. Questions submitted before the sessions will likely be asked by the moderator, however questions will also be welcome from the floor.

Barbara confirmed Wednesday November 8th for the GCOS-CEOS side event at COP23. Stephen Briggs had heard it was the day prior and this will be confirmed.

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| **229-02** | Steven Hosford to update the CEOS calendar and provide it for SEC-230. | **ASAP** |

1. **AOB**

Steve Volz thanked USGS for their effective leadership in 2017.

1. **Action Wrap-up, Next Meeting and Adjourn**

SEC-230 is at the conclusion of CEOS Plenary as a face-to-face meeting.