**SIT Technical Workshop 2015 Action Item Status**

**SIT 30 Actions**

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| No. | Action | Due date |
| SIT 30-1 | CEOS Work Plan responsible entities to provide an initial status update for their CEOS 3-Year Work Plan outcomes and deliverables using the new ceos-deliverables.org site and thereafter to update the action status at least quarterly | May 2015  COMPLETE – updates now on an ongoing basis |
| SIT 30-2 | SIT Chair to work with WGClimate Chair and CEOS SEC to refine the strategic messages within a text for COP21 and to distribute for review by CEOS Principals | COMPLETE |
| SIT 30-3 | ESA to plan & develop an EO Handbook with a climate focus for COP21, in consultation with SIT Chair, WGClimate and GCOS, planning circulation in advance to key stakeholders | COP21  COMPLETE – Handbook copies printed |
| SIT 30-4 | WGClimate Chair to work with SIT Chair to identify a coordinator to bring together climate material in preparation of COP21 | April 2015  COMPLETE NOAA nominates Kerry Sawyer |
| SIT 30-5 | SIT Chair and CEO Team to work with WGClimate to develop a process and timetable for review of the CEOS inputs to SBSTA/COP21 | April 2015  COMPLETE |
| SIT 30-6 | SIT Chair Team to circulate additional details about the COP21 event being prepared for the Grand Palais, Paris, referenced by Nicolas Bériot | May 2015  Update to be provided by SIT Chair under Workshop Item #18 |
| SIT 30-7 | CEOS Agencies, Working Groups, Virtual Constellations and Ad-Hoc Teams to provide SIT Chair team with 1 or 2 compelling climate case study examples for use in the Climate Conference in Paris (July 2015) | 25 May 2015  Conference COMPLETE |
| SIT 30-8 | CEOS Agencies to ensure the GEO Principal(s) in their national governments, and the relevant Ministers and Departments, are aware of the forthcoming Information Note and invitation to the GEO Ministerial | 25 May 2015  COMPLETE |
| SIT 30-9 | CEOS Principals to convey CEOS strategic messages to their national GEO ExCom member (where relevant), emphasising the desire for CEOS to be represented on ExCom | May 2015  COMPLETE |
| SIT 30-10 | SIT Chair to coordinate with CEO Team and CEOS SEC to conclude the refined CEOS submission to GEO on their draft Post-2015 Strategy, reflecting agreements reached at SIT-30 | COMPLETE |
| SIT 30-11 | SIT Chair to send a letter to CEOS Principals whose agencies operate ocean colour missions requesting them to consider distribution of ocean colour radiometry satellite Level 0 or Level 1A, stressing the importance of validation across all agencies and why validation as well as calibration should be built into all ocean colour radiometry missions. SIT Chair will also echo these requests in the report to CEOS Plenary. | May 2015  COMPLETE |
| SIT 30-12 | SIT Chair Team to connect CMA to the VC Leads and WG Chairs and to help them explore their participation in the various groups | COMPLETE |
| SIT 30-13 | VCs & WGs to develop poster displays and a short presentation of their activities highlighting the most recent mission (for VCs) or major project (for WGs) within their purview to stimulate discussion at the VC/WG Working Day | COMPLETE |
| SIT 30-14 | Craig Donlon, on behalf of and in consultation with VC Leads and WG Chairs, to propose an agenda to SIT Chair for the VC/WG Day at SIT Technical Workshop | 25 May 2015  COMPLETE |
| SIT 30-15 | LSI-VC Team to submit an LSI Implementation Plan for distribution by SIT Chair and review by CEOS Agencies, for review at SIT Technical Workshop, and endorsement at CEOS Plenary. | 30 June 2015  COMPLETE |
| SIT 30-16 | SDCG Exec to work with DLR to ensure that the SDCG 3-Year Work Plan reflects the discussion at SIT-30 regarding the scope of CEOS efforts for GFOI and the eventual transition to operational entities. The amended Plan will be submitted to CEOS Plenary for information. | CEOS-29  Draft text agreed between DLR and SDCG to be presented for discussion at SIT WS – update under Workshop Item #9 |
| SIT 30-17 | Core and contributing data stream providers to work with SDCG to implement the 3 Elements of the Space Data Strategy for GFOI in 2015 | End 2015  Update under Workshop Item #9 |
| SIT 30-18 | WSIST to propose a consolidated CEOS response to GEO Water Strategy; and VCs and WGs requested to provide support | End August (for SIT Tech Workshop)  Update under Workshop Item #11 |
| SIT 30-19 | SIT Chair to work with the co-leads of the CEOS Ad-hoc Working Group on GEOGLAM to identify a CEOS representative to the GEOGLAM Advisory Committee | End April  COMPLETE |

**28th CEOS Plenary**

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| No. | Action | Due date |
| 28-01 | CEOS SIT Chair to discuss with the GEO Secretariat the need to ensure that the very successful CEOS contributions to GEO Task IN-01 are accurately reflected in the GEOSS evaluation process that GEO communicates to ministers and national policy-makers at its Plenary. | GEO-XI  COMPLETE |
| 28-02 | CEO, in consultation with the CEOS Chair and CEOS Agencies, to develop written and verbal interventions for the GEO-XI Plenary that will:   1. Emphasise the overarching role of CEOS in coordinating international cooperation on space-based Earth observing systems for GEO; 2. Reaffirm the very successful CEOS contributions to GEO to date, based on the sustained investments of CEOS Agencies; 3. Emphasise the need for a formalised level of CEOS participation in the GEO Governance framework that reflects its unique role and the scale of its contributions; and 4. Underscore the CEOS position that any revised SBA structure accurately reflects the full range of global community needs, and provide a vehicle for the structured and coherent collection of GEOSS requirements. | GEO-XI  COMPLETE |
| 28-03 | CEOS Chair to send a letter to CEOS Agencies inviting nominations for participation in the LSI VC, and including a description of the preparatory activities to reconstitute the LSI VC (see Plenary Action 28-04), with a due date for receipt of nominations of 15th November 2015. | 5th November 2015  COMPLETE |
| 28-04 | The LSI-VC, led by Tom Cecere (USGS), to prepare a draft Implementation Plan, based on the "Space Segment Coordination" option and including a proposed update to the LSI-VC ToRs, for review prior to, and discussion at, SIT-30. | SIT-30  IN PROGRESS  *To be discussed under SIT WS agenda item #6* |
| 28-05 | CEOS Chair to send a letter to CEOS Agencies seeking nominations for the upcoming vacant position of Co-Chair of the SDCG for GFOI | 15th November 2014  COMPLETE |
| 28-06 | SIT Chair in conjunction with the relevant WGs and VCs, to determine by SIT-30 whether appropriate implementation arrangements are in place for all actions associated with the CEOS Strategy for Carbon Observations from Space | SIT-30  IN PROGRESS  *To be discussed under SIT WS agenda item #10* |
| 28-07 | CEOS Chair to inform the GEO IGWCO Chair that: i) CEOS considers that the GEO Water Strategy is a relevant guidance document for CEOS activities, ii) based on the first expression of interest of CEOS Agencies, CEOS is establishing a Water Strategy Implementation Study Team to define its potential contribution to the implementation of the Strategy | 15th November 2014  COMPLETE |
| 28-08 | CEOS Chair, with the support of the CEO, to develop Terms of Reference for a Water Strategy Implementation Study Team and, once available, write to CEOS Agencies to solicit nominations for participation in this Study Team | 2nd December 2014  COMPLETE |
| 28-09 | CEOS Chair to deliver the draft structure of the planned *CEOS Data Applications Report* to CEOS Agencies | 5th November 2014  COMPLETE |
| 28-10 | CEOS Agencies to deliver abstracts for contributions to the planned *CEOS Data Applications Report* to the CEOS Chair, together with nominations for participation in the editorial team | 30th November 2014  COMPLETE |