

**The 29<sup>th</sup> Meeting of the CEOS Strategic Implementation Team (SIT-29)**  
**8<sup>th</sup> – 10<sup>th</sup> April, 2014**  
**Toulouse Space Centre**  
**Toulouse, France**

**AGENDA v1.0**

The SIT-29 objectives include:

1. To address organizational issues, including review and decision on endorsement of:
  - a. The CEOS 3-year Work Plan. **Decision on endorsement by Plenary during SIT-29.**
  - b. Process Papers relating to CEOS Working Groups and to guidance on new initiatives. **Decisions on endorsement by Plenary during SIT-29**
  - c. A proposal for a CEOS document configuration management system.
2. Consideration of the outcomes of the GEO-X and Ministerial meetings.
3. To progress CEOS initiatives related to **Disasters**, coordinated under the new WG Disasters and including:
  - a. The proposal for the structure of the WG Disasters. **Decision on endorsement by Plenary during SIT-29.**
  - b. The strategic data acquisition plan in response to the floods, seismic risk, and volcanoes pilots' EO requirements. **Decision on endorsement by SIT-29.**
  - c. The Recovery Observatory Proposal. **Decision on endorsement by SIT-29.**
  - d. Proposed adoption of new Supersites. **Decision on endorsement by SIT-29.**
  - e. The CEOS plan for participation in World Conference on Disaster Risk Reduction (WCDRR) (Mar 2015).
4. Assess progress in joint Working Group **Climate** implementation and next steps.
  - a. Understanding the outcome of the first meeting of the **Joint Climate Working Group** in the context of the three high-level objectives assigned to the Working Group.
  - b. Preparations for **UNFCCC COP-20**.
5. In relation to established CEOS priorities:
  - a. **GFOI**: Review the Global Baseline Strategy Implementation Plan for 2014; and, the GFOI Space Data Services (Element 2) Strategy and Implementation Plan. **Decision on endorsement by SIT-29.**
  - b. **Carbon Task Force**: Review the Carbon Task Force Report. **Decision on endorsement by Plenary during SIT-29.** Review report recommendations and consider organizational options for their implementation.
  - c. **GEOGLAM**: Provide initial feedback on the implementation of GEOGLAM Phase 1 acquisitions, the development of a strategy for Phase 2 acquisitions, and on progress in GEOGLAM institutional arrangements and resource commitments.
6. In relation to the **CEOS VCs and WGs**:
  - a. Consideration of WG and VC activities and priorities.
  - b. Reporting and recommendations from the Land Surface Study Group (LSSG). **Decision on endorsement by SIT-29.**

***The deadline for submission of presentation materials (via email to [george@sybioscomms.com](mailto:george@sybioscomms.com)) is 1 April***

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**Tuesday, 8<sup>th</sup> April: Side Meetings – locations as noted below**

*Practical and bus information: see accompanying document; bus departs 07:45 from the front of the "citiz Hotel", 18 Jean Jaures avenue, bus company is "TESTE"..*

*Virtual participant GoToMeeting connection information for SIT-29 at the end of this agenda document.*

Please plan approximately 15 minutes to pass security before your side meeting and 10 minutes to exit CNES at the end of the day.

<b>Time</b>	<b>Meeting</b>	<b>Location</b>
<b>From 08:00</b>	Welcome Coffee	Léonard de Vinci building
<b>09:00 – 13:00</b>	Working Group Disasters	NADAR building – Room 12
<b>12:00 – 14:00</b>	Lunch ( <i>hosted</i> )	Léonard de Vinci building
<b>13:00 – 14:00</b>	CEOS SEC	Poincaré building – Conference room
<b>14:15 – 15:15</b>	Working Group GEOGLAM	Poincaré building – Room 20
<b>13:00 – 17:00</b>	Others	TBA

Side meetings may be requested by completing a side meeting request form (see accompanying document). Contact Danielle Barrere (danielle.barrere@cnes.fr) for more information.

- 15:30 - visit of CNES facilities
- 18:15 - Bus departs to city center

**Wednesday, 9<sup>th</sup> April: Day 1**

**Léonard de Vinci building**

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*Virtual participant GoToMeeting connection information for SIT-29 at the end of this agenda document.*

<b>Registration/security, Virtual Participant Connection, and Welcome Coffee</b>		<b>08:15 – 09:00</b>
<b>Location: Léonard de Vinci</b>		
<b>Session 1: Welcome and Essential Business</b>		
<b>1</b>	Welcome Message by Marc Pircher, Director of Toulouse Space Centre Welcome and Opening Remarks by the SIT Chair (P Ultré-Guérard) - <i>Tour de Table self-introductions</i> - <i>Logistics information</i> - <i>SIT-29 Expected outcomes and introduction of agenda</i>	<i>INFORMATION – 20 MINUTES</i> 09:00 – 09:20
<b>2</b>	Review of Open Actions (S Ward)	<i>INFORMATION – 10 MINUTES</i> 09:20 – 09:30
<b>3</b>	CEOS Priorities for 2014 (K Sawyer, CEO) - <i>Presentation of the 2014-2016 CEOS Three Year Work Plan (decision during Plenary - Session 5)</i>	<i>DECISION – 15 MINUTES</i> 09:30 – 09:45
<b>4</b>	Outcomes from the GEO Ministerial and GEO-X Plenary (E Volden)	<i>INFORMATION – 15 MINUTES</i> 09:45 – 10:00
<b>5</b>	GEO Coordination Items (S Briggs, B Smith, E Volden) - <i>Post-2015 GEOSS</i> - <i>Activities over the next two years with respect to the future GEO, through to the next Ministerial (November 2015)</i> - <i>CEOS Expectations of GEO on Observational Requirements and CEOS guidance to GEO (S Briggs)</i>	<i>INFORMATION/DISCUSSION – 30 MINUTES</i> 10:00 – 10:30
<b>Group Photo and Break</b>		10:30 – 11:15

<b>Session 2: CEOS Virtual Constellations and Working Groups (VCs and WGs)</b>		
<b>6</b>	<i>INFORMATION – 10 MINUTES</i> Introduction to WG and VC Session (P Ultré-Guéraud) <i>SIT Chair will briefly introduce Session 2 and define the high-level objectives and strategic goals that will be pursued during her mandate.</i>	11:15 – 11:25
<b>7</b>	<i>INFORMATION/DECISION – 20 MINUTES</i> Working Group/ New Initiatives Process Paper (decision during Plenary Session 5) (K Sawyer) <i>The CEO will review the Process Papers relating to CEOS Working Groups and to guidance on new initiatives.</i>	11:25 – 11:45
<b>8</b>	<i>INFORMATION – 15 MINUTES</i> WG and VC Session Objectives and Content (J-L Fellous) <i>On behalf of the SIT Chair team, Fellous will outline the session objectives and content, review the membership, composition and leadership of VCs and WGs, and provide a quick overview of the outcomes from VC-WG telecons.</i>	11:45 – 12:00
<b>9</b>	<i>INFORMATION/DECISION – 75 MINUTES</i> WG and VC Session – <b>VC focus</b> (15 mins per topic) <i>VC Co-Leads will review briefly the current status and issues for SIT decision/action of their respective VC.</i> <i>- OSVW-VC status and issues – training activities, international engagement (P Counet on behalf of P Chang and J Figa)</i> <i>- OST-VC status and issues – recent results, continuity (J Lambin)</i> <i>- OCR-VC status and issues – relationship with IOCCG, data access (J Lambin)</i> <i>- PC-VC status and issues – GPM, continuity, international engagement (R Oki, C Ishida)</i> <i>- ACC-VC status and issues – continuity of limb sounding (R Eckman)</i>	12:00 – 13:15
<b>Lunch on site (hosted)</b>		13:15 – 14:15
<b>9</b>	<i>INFORMATION/DECISION – 45 MINUTES</i> WG and VC Session (continued) (15mins per topic) <i>- SST-VC status and issues - Comparison campaign and SST Operational Validation Project (C Donlon remote connection)</i> <i>- VC Deliverables (S Hosford)</i>  <i>Discussion and Synthesis (J-L Fellous, moderator)</i>	14:15 – 15:00
<b>10</b>	<i>INFORMATION/DECISION – 15 MINUTES</i> Land Surface Study Group (J Dalge - remote connection)	15:00 – 15:15
<b>Break</b>		15:15 – 15:45
<b>11</b>	<i>INFORMATION/DECISION – 45 MINUTES</i> VC and WG Session – <b>WG focus</b> <i>WG Chair or Vice-chair will review briefly the current status and issues for SIT decision/action of their respective WG.</i> <i>- WGISS issues for SIT decision/action (R Moreno)</i> <i>- WGCV issues for SIT decision/action (S Srivastava)</i> <i>- WGCapD issues for SIT decision/action (J Olwoch)</i>	15:45 – 16:30
<b>12</b>	<i>INFORMATION/DECISION – 30 MINUTES</i> Brief review and wrap (CNES SIT Chair Team)	16:30 – 17:00
<b>13</b>	<i>INFORMATION – 15 MINUTES</i> CEOS Document Configuration Management System and Website refurbishment (K Keith) <i>- Status and plans for the development of CEOS Document Configuration Management System</i> <i>- Feedback from an online survey on the CEOS website and proposed refurbishments</i>	17:00 – 17:15
<b>Adjourn</b>		17:15

- 17:45 - Bus departs to city center.
- 19:00 - Host dinner and visit of the Bemberg Collection at "Hôtel d'Assézat": <http://www.fondation-bemberg.fr>.

**Thursday, 10<sup>th</sup> April: Day 2**

**Léonard de Vinci building**

*Practical, bus and GoToMeeting information: same as Wednesday.*

<b>Registration/security, Virtual Participant Connection, and Welcome Coffee</b>		<b>08:15 – 09:00</b>
<b>Location: Léonard de Vinci</b>		
<b>Session 3: Established CEOS Priorities</b>		
<b>14</b>	Space Data Coordination Group (SDCG) for GFOI - GFOI status update (S Briggs) - Global Baseline Strategy Implementation Plan for 2014 (S Ward) - Space Data Services Strategy for GFOI (S Ward)	<i>DECISION – 45 MINUTES</i> 09:00 – 09:45
<b>15</b>	Carbon Task Force (S Ward, C Ishida) - Presentation of report for endorsement (decision during Plenary–Session 5) - Recommendations and discussion on implementation options	<i>INFORMATION/DISCUSSION – 30 MINUTES</i> 09:45 – 10:15
<b>16</b>	GEOGLAM (M Deshayes, G Dyke) - GEOGLAM status update - Implementation status of the CEOS Acquisition Strategy for GEOGLAM P1 - JECAM report - Way forward to CEOS Plenary	<i>INFORMATION/DISCUSSION – 30 MINUTES</i> 10:15 – 10:45
<b>Break</b>		10:45 – 11:00
<b>Session 4: CEOS Initiatives Related to Disasters</b>		
<b>17</b>	WG Disasters Update (S Chalifoux, A Eddy) - Startup activities and status - Proposed WG structure (decision during Plenary - Session 5)	<i>INFORMATION – 30 MINUTES</i> 11:00 – 11:30
<b>18</b>	Acquisition Planning and Coordination (S Chalifoux) - Recovery Observatory (S Hosford) - New Supersites and selection process (DLR) - Support to DRM pilots (A Eddy)	<i>INFORMATION/DISCUSSION/DECISION – 45 MINUTES</i> 11:30 – 12:15
<b>19</b>	CEOS plan for participation in World Conference on Disaster Risk Reduction (WCDDR) (C Ishida)	<i>INFORMATION/DISCUSSION – 15 MINUTES</i> 12:15 – 12:30
<b>Lunch on site (hosted)</b>		12:30 – 14:00
<b>Session 5: CEOS Plenary session chaired by A Ratier</b>		
<b>20</b>	- CEOS 2014-2016 Work Plan - CEOS Working Group Process Paper - CEOS New Initiatives Process Paper - Carbon Task Force Report - WG Disasters structure	<i>DECISION – 30 MINUTES</i> 14:00 – 14:30
<b>Session 6: CEOS Initiatives Related to Climate</b>		
<b>21</b>	Joint CEOS-CGMS WGClimate Report (P Lecomte) - Update of WGClimate activities including first joint meetings - Preparations for UNFCCC COP-20 SBSTA-41	<i>INFORMATION/DISCUSSION – 75 MINUTES</i> 14:30 – 15:45
<b>Break</b>		15:45 – 16:15
<b>Session 7: SIT-29 Closing Business</b>		
<b>22</b>	AOB	16:15 – 16:45
<b>23</b>	SIT-29 Action Item Confirmation (S Ward)	<i>DISCUSSION – 30 MINUTES</i> 16:45 – 17:00
<b>24</b>	SIT Chair Closing Remarks (P Ultré-Guérard) - Future meetings – SIT Workshop 2014	17:00 – 17:15
<b>Adjourn</b>		17:15

- 17:45 - Bus departs to city center
- 18:30 - Toulouse Visit.



## Meeting point for TESTE bus to CNES

18, allées Jean-Jaurès

In front of CITIZ hotel

Departure: 7.45 am Tuesday, Wednesday, Thursday

(See map)

