















Thursday, 19th December 2013

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MEXT/JAXA Takayuki Kawai Japan Tel: +81 50 3362-4192 Fax: +81 29 868-5987 kawai.takayuki@jaxa.jp Dear CEOS Colleagues,

It is our great pleasure to invite you to participate in the 29<sup>th</sup> meeting of the CEOS Strategic Implementation Team to be held at the French Space Agency's Toulouse Space Centre, Toulouse, France on 9<sup>th</sup>-10<sup>th</sup> April 2014.

This SIT meeting will focus both on internal organisational issues and user-facing activities. Progress will be reported on the "new initiatives" and "Working Groups" process documents, the Land Surface Study Group and the CEOS response to the outcome of the recent GEO Plenary and Ministerial. In addition the CEOS 3 year work plan will be adopted. With regard to user-facing activities, updates will be provided by the Working Groups including a proposed structure for the newly created Disasters Working Group. Initial feedback on the Carbon Task Force recommendations will be presented. In addition to the SIT meeting, please note that facilities will be available on the 8th and 11th April to accommodate side meetings.

Please save the date and provide us with the requested information detailed in the accompanying email for the venue's security clearance as soon as possible. We encourage you also to undertake travel and visa requirements. More detailed information on the meeting content and structure as well as logistical information will be available in the new year. Please contact Danielle Barrere (Danielle Barrere@cnes.fr) if you have questions or specific requirements regarding your participation.

Sincerely,

Pascale Ultré-Guérard 2014 CEOS SIT Chair