

New action items from WGCV-38 (College Park, MD, USA) - Draft

WGCV38 Action Items	Assigned to:	Due Date	Status
GSICS Activities, Internal Discussions (Day 2 – Wed Oct 1)			
<i>Calibration Terminology:</i> WGCV-38-1: N. Fox to provide a copy of the NIST document on calibration terminology to WGCV subgroup chairs.	N. Fox	Oct 10, 2014	Open
WGCV-38-2: Each WGCV subgroup to review NIST calibration terminology document to determine adequacy in relation to their activities- 1 st draft review shall be provided by WGCV-39.	Subgroup Chairs	WGCV-39	Open
<i>Best practices:</i> WGCV-38-3: MWSG Chair to have a communication with GSICS on how WGCV can offer support on best practices.	X. Dong	WGCV-39	Open
WGCV-37-7 a (updated at WGCV-38) WGCV Secretariat to send out the list of potential GSICS-WGCV Cooperation items outlined by GSICS to each subgroup chair.	E. Arsenault	Oct 3 rd , 2014	Completed on Oct. 3 rd .
WGCV-37-7 b (updated at WGCV-38) WGCV Subgroup Chairs to identify and prioritize specific activity areas for interaction with GSICS.	Subgroup Chairs	Oct 31 st , 2014	Open
Internal Discussions (Day 2 – Wed Oct 1) <i>Discussion on defining available WGCV subgroup resources and identifying activities that can be transformed into deliverables at the working group level.</i>			
WGCV-38-4: Each subgroup to identify the active members of their subgroups (with their affiliation).	Subgroup Chairs	WGCV-39	Open
WGCV-38-5: Each subgroup to identify a list of small project activities as a starting point for deliverables.	Subgroup Chairs	WGCV-39	Open

CEOS Cal/Val Portal Discussion (Day 2 – Wed Oct 1)			
WGCV-38-6: TMSG Chair to provide definition/information of his subgroup to B. Bojkov and A. Burini for hosting on cal/val portal.	J.P. Muller	WGCV-39	Open
WGCV-38-7: MWSG Chair to provide definition/information of his subgroup to B. Bojkov and A. Burini for hosting on cal/val portal	X. Dong	WGCV-39	Open
WGCV-38-8a: LPV Chair to formulate a recommendation to WGCV to add functionality to current OLIVE tool on cal/val portal.	G. Schaepman	Oct 31 st , 2014	Open
WGCV-38-8b: B. Bojkov to second the recommendation of LPV on adding functionality to OLIVE and will request support from the WGCV .	B. Bojkov	Nov 15, 2014	Open
WGCV-38-8c: WGCV Chair to write support letter to ESA for enhanced functionality of OLIVE tool.	S. Srivastava	Dec 15, 2014	Open
WGCV-38-9: B. Bojkov to formulate an approach for sub-setting via cal/val portal by SIT-30 for recommendation to CEOS.	B. Bojkov	SIT-30 (Mar 29, 2015)	Open
Cross-Cutting: Cloud Masking and DEMS (Day 3 – Thu Oct 2)			
WGCV-38-10a: B.Bojkov to poll (via doodle poll) availability of participants for a 2-3 day workshop in Feb/March 2015 to brainstorm on cloud masking and DEM issues.	B. Bojkov	Nov 15, 2014	Open
WGCV-38-10b: B. Bojkov to prepare and send a list of topics/questions for discussion on cloud masking to WGCV in preparation for future workshop.	B. Bojkov	Nov 15, 2014	Open
WGCV-38-10c: G. Stensaas to send a list of topics/questions for discussion on DEMs to WGCV in preparation for future workshop.	G. Stensaas	Nov 15, 2014	Open

WGCV-38-10d: B. Bojkov to organize a 2-3 day workshop in Feb/March 2015 to brainstorm on cloud masking issues, in conjunction with G. Stensaas on DEMs, and to report outcomes at WGCV-39.	B. Bojkov and G.Stensaas	WGCV-39	Open
Review of Recommendations from WGCV-37 (Day 3 – Thu Oct 2)			
Recommendation 1: “WGCV should investigate use of a <i>compatible</i> rating system (i.e maturity matrix) across all subgroups for reporting on its cal/val methods and processes.			
WGCV-38-11: Subgroups to review LPV rating system as a starting point and evaluate its compatibility for use by their subgroup.	Subgroup Chairs	1 month prior to WGCV-39 (April 1 st ,2015)	Open
Recommendation 2 and 3 from SAR subgroup:			
WGCV-38-12: WGCV Chair to seek clarification with SAR Chair on recommendation 2 (SAR 2013-1) and recommendation 3 (SAR 2013-2).	S. Srivastava	Oct 17, 2014	Open
Recommendation 5 from TMSG subgroup:			
<i>EO data to establish Global test sites for assessing the accuracy and reliability of retrieving continental-shelf bathymetry</i>	J.P. Muller	WGCV-39	Open
WGCV-38-13: TMSG Chair to consult with NOAA and DLR on drafting the proposal of this activity, following guidelines of the ‘CEOS New Initiatives Process Paper’.			
ISRSE36 WGCV session (Day 3 – Thu Oct 2)			
WGCV-38-14: A. von Bargaen to send an e-mail, to authors identified to present at ISRSE36 WGCV session, with information regarding abstracts to be prepared.	A. von Bargaen	Oct. 8, 2014	Open
Workshop on Pre-flight and Onboard Calibration Discussion (Day 3 – Thu Oct 2)			
WGCV-38-15: N. Fox to initiate an open telecon with key players for the planning of a workshop on pre-flight and onboard calibration of optical sensors by Q4 2015 or Q1 2016.	N. Fox	Nov 30, 2014	Open

Action items left 'Open' from WGCV-37 (Frascati, Italy)

WGCV37 Action Items	Assigned to:	Due Date	Status
WGCV-37-2: IVOS Chair to setup a doodle poll regarding availability of participants for a follow-up telecon to the October 2013 WebEX session with user community on the development of best practices for use of External Solar Irradiance Spectrum.	IVOS chair (N.Fox)	March 1st, 2014 New due date is Dec 31,2014	Deadline extended at WGCV-38
WGCV-37-7 a (updated at WGCV-38) WGCV Secretariat to send out the list of potential GSICS-WGCV Cooperation items outlined by GSICS to each subgroup chair.	E. Arsenault	WGCV-38 Oct 3 rd , 2014	Completed on Oct. 3 rd .
WGCV-37-7 b (updated at WGCV-38) WGCV Subgroup Chairs to identify and prioritize specific activity areas for interaction with GSICS.	Subgroup Chairs	WGCV-38 Oct 31 st , 2014	Deadline extended at WGCV-38
WGCV-37-13: A. Burini will implement a connection between CWIC and CEOS cal\val data portal (OpenSearch format).	A. Burini	WGCV-38 New due date tbd.	Deadline extended at WGCV-38

Action items left 'Open' from WGCV-36 (Shanghai, China)

WGCV36 Action Items	Assigned to:	Due Date	Status
<p>WGCV-36-6: WGCV Vice-Chair (Albrecht) to develop reporting templates for agency and subgroup reports to be presented at WGCV-37 for discussion.</p>	<p>WGCV Vice-chair (A. von Bargaen)</p>	<p>WGCV-37 WGCV-39</p>	<p>Leave Open</p>
<p>WGCV-36-9: WG on Climate is searching for support in assessment of the FCDR and ECVs. WGCV is willing to support the assessment based on their ToR and expertise.</p> <p>Two clarifications have to be carried out in cooperation with WGCV and SIT/plenary:</p> <p>(1) In principle, WGCV should be the only responsible body (or body first to be asked) in CEOS for CAL/VAL related issues of satellite products, i.e. sensor calibration and higher level (e.g. 2/3) product validations;</p> <p>(2) If for higher level product (2/3) evaluation/assessment/validation will be carried out by other (CEOS or others) bodies, this should be first coordinated with WGCV to allow cooperation.</p>	<p>WGCV Chair and Vice-Chair (S.Srivastava and A. von Bargaen)</p>	<p>WGCV-37 WGCV-39</p>	<p>Leave Open</p>