



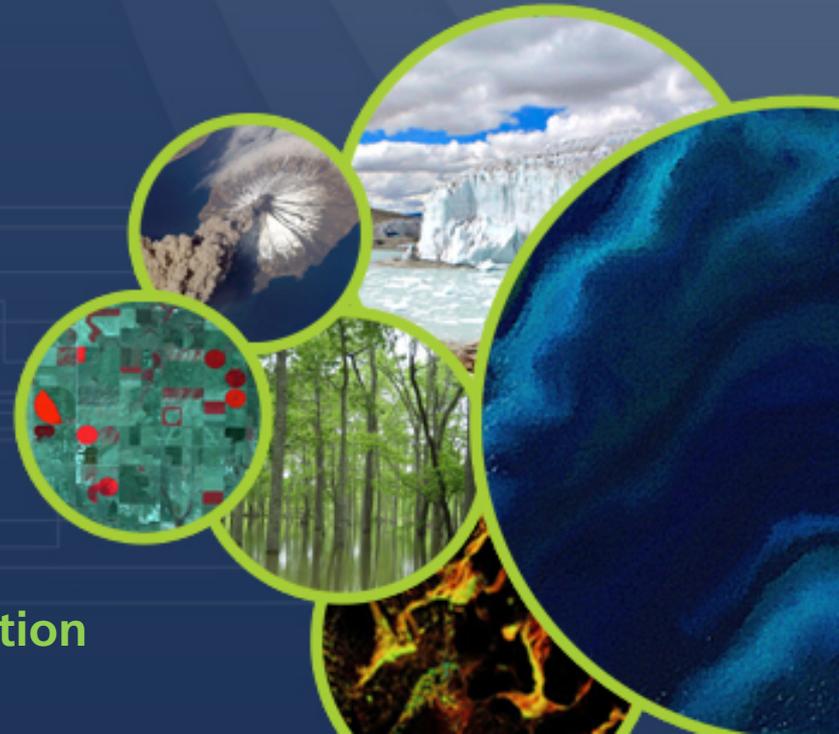
CEOS WGCV Plenary # 40

ToRs and WP Structure

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WGCV Plenary # 40
Canberra
March 14- 18, 2016

Working Group on Calibration and Validation





Change of CEOS in the last five years

- New WGs and VCs emerged or vitalized (WGClimate, LSI-VC...)
- CEOS response on Carbon Action to GEO meant for the first time that CEOS was reacting pro-actively on a request of GEO
 - New challenges in work to be done for CEOS, especially VCs and WGs
- Several ad hoc teams and studies emerged
 - Demonstrating the importance of Earth Observation from Space
 - Connected to additional set of work load
- New overarching CEOS activities led also to stronger need of interaction and coordination within CEOS
 - Governance, Process Papers
 - CEOS Work Plan introduced!
 - Need of clarification of each VC / WG role requested on CEOS Principal level: VCs had defined their ToRs; ***WGs must deliver an update of ToR which takes also the developments of the past five years into account.***



- Radebeul Workshop with sub-group leads reflected those challenges with an additional working mechanism (task team approach)
- Findings on WGCV #39
 - Current work plan contains some part of ToRs and an higher level work plan
 - A split is recommended in
 - ▶ self-standing ToRs approved by CEOS plenary
 - ▶ Work plan containing all CEOS WGCV deliverables, action items, etc. as rolling repository
 - CEOS-WGCV secretariat / Chair shall draft ToRs and outline of Work Plan
 - The new set-up shall also support a better awareness of all WGCV activities in higher-level CEOS “areas” (and in other WGs and VCs)
- Internal outline of ToRs and Work Plan structure discussed between Chair and Vice-Chair as pre-requisite for drafting



Idea behind Terms of References

- Mission & Objectives of the CEOS Working Group on Cal/Val
- Governance
- Abstract description of membership
- ***Link to Work Plan in defining***
 - Structure
 - What shall be in
 - What can be found
 - Rolling Update
- General definition of working mechanisms (sub-groups, task teams, and others) and its governance
- General relation of CEOS WGCV to external bodies
- Boundary condition: Governance of CEOS



Idea behind Work Plan

- Provide concrete information about organization and status of the activities of CEOS-WGCV
- Mission & objectives of all elements (sub-groups, task teams) in a general part
- Rolling update
 - Description of (current) specific tasks to be carried out
 - Intelligent listing of CEOS deliverables, CEOS WGCV deliverables, CEOS WGCV sub-bodies deliverables
 - Action item listing: CEOS WGCV, WGCV sub-bodies
 - Update with each WGCV plenary
- Rolling update shall be baseline for the decision of CEOS WGCV what to be moved into the CEOS work plan
- CEOS WGCV work plan is not subject to a CEOS plenary approval



Discussion of Terms of References





Recommendation for Work Plan

Deliverable item not to be closed by “having done” but by also providing a 1-2 or pager in a common CEOS-WGCV document style (with reference to authors, sub-body, etc.). A editorial of the chairs shall be added.

This documentation shall be brought to the attention to other CEOS bodies (and be filed in the WGCV secretariat for distribution)

Membership listing of WGCV and sub-bodies in appendix (Membership WGCV reflected on web-page)



“Table of Content of Work Plan”

1. Introduction, Scope, References
 - a. What's for
 - b. How it is set-up
 - c. Rolling update mechanism description (Configuration control)
2. Elements of CEOS WGCV (Sub-groups, task teams, etc.)
 - a. Brief outline
 - b. Mission and objective of each element including lead listing and eventually member listing (the latter in appendix)
3. Task listing in different chapters
 - a. CEOS Deliverables with clear assignment who carries out
 - b. CEOS WGCV Deliverables by elements but also by WGCV-level topics (see as example Carbon)
 - c. Action items including action items from elements
4. Membership listing



Way forward Work Plan CEOS WGCV (I)

1. Introduction, Scope, References (draft by Chairs / secretariat)
 - a. What's for
 - b. How it is set-up
 - c. Rolling update mechanism description (Configuration control)

2. Elements of CEOS WGCV (Sub-groups, task teams, etc.)
 - a. Brief outline (draft by Chairs / secretariat)
 - b. Mission and objective of each element including lead listing and eventually member listing (the latter in appendix) (draft by sub-bodies chairs)



Way forward Work Plan CEOS WGCV (II)

3. Task listing in different chapters
(secretariat with support from sub-bodies)
 - a. CEOS Deliverables with clear assignment who carries out
 - b. CEOS WGCV Deliverables by elements but also by WGCV-level topics (see as example Carbon)
 - c. Action items including action items from elements
4. Membership listing
(secretariat)

Target: 4 weeks in advance to coming CEOS WGCV plenary