Dear CEOS Members and Associates,

***Important Notice:*** *All the participants in-person will have to request a VISA. Before you request a VISA, JAXA will register your information to the Entrants, Returnees Follow-up System (ERFS) developed by Japanese Government. Detailed information for VISA request, logistics, etc. will be sent to the registered participants. Please register on the meeting website:* [*https://ceos.org/meetings/wgiss-54/*](https://ceos.org/meetings/wgiss-54/)*by* ***July 20th*** *if you will participate in person.*

We are pleased to announce the 54th meeting of the Committee on Earth Observation Satellites (CEOS) Working Group on Information Systems and Services (WGISS) on the week of October 3, 2022, and hosted by JAXA in Tokyo, Japan. The meeting will be held jointly with CEOS Working Group on Calibration and Validation (WGCV).

The sessions will be of significant interest to CEOS members and to users of CEOS data and services. The focus will be on the four domains addressed in WGISS: Data Preservation and Stewardship, Data Interoperability and Use, Data Discovery and Access, and Technology Exploration. The meeting will provide an excellent opportunity for CEOS members to contribute to the definition and shaping of standards and approaches for making data available to users in the most effective way possible, in cooperation with GEOSS and other CEOS working groups.

The format of the meeting will be as follows:

* Each session will be held each day from 09:30 to 17:30 (Japan Standard Time UTC/GMT + 9). Remote users will be able to join using the CEOS WebEx service.
* Access to the meeting will be given only to registrants. Please register from the meeting website: <https://ceos.org/meetings/wgiss-54/>
* All presentations will be loaded well in advance and available on the meeting website.
* Participants are requested to view the presentations at their convenience prior to the meeting, and are encouraged to participate with questions and comments at the end of each presentation.

The WGISS meeting week at a glance is provided below:

**Tuesday, October 4**: Session on Data DISCOVERY and ACCESS, and a session on Data PRESERVATION and STEWARDSHIP

**Wednesday, October 5:**JointSession with WGCV with reports of common interest, and areas of collaboration.

**Thursday, October 6**: Session on Data INTEROPERABILITY and USE, session on TECHNOLOGY EXPLORATION, agency reports, and concluding business.

**Friday, October 7:** Facility Tour in Tsukuba Space Center.

Below are some points that we wish to highlight:

* The meeting website is <https://ceos.org/meetings/wgiss-54/>. At this site you will find the evolving draft agenda, meeting information, and registration form. Over time you will find the final agenda, the presentations, and the meeting actions and minutes, and the remote connection details.
* We ask that EVERYONE who will participate register by clicking the "Register" button on the meeting website.
* Please email Michelle Piepgrass (mvpiepgrass@gmail.com) with any questions.

We look forward to your participation.

Best regards,

Makoto Natsuisaka, JAXA, WGISS Chair

Tom Sohre, USGS, WGISS Vice-chair